

(AJV-SOF-AMS-001)

Introduction

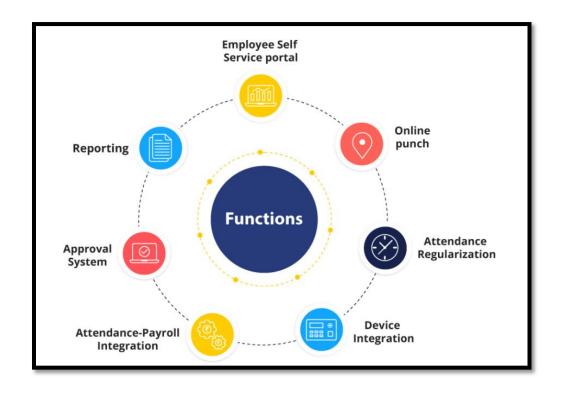
Time and attendance systems are crucial components of for any business. Ajeevi attendance management software is an intelligent solution that provides real time attendance monitoring and automated inputs for other HR functions like Payroll processing, Leave Management, Expense and Reimbursements etc. The software can be deployed on both cloud and on-premise. The software can be used for Adhaar-based attendance solutions as well.

Uses

The software can be used in organizations of all levels working in any domain, including smart cities. It can be implemented on per-user model (deployed on Ajeevi cloud or any other cloud) or as perpetual software deployed at client's premises.

Features

- Manages attendance of employees / workers
- Provides automated data for Leave management module
- Provides automated data for Payroll processing module
- Can be customized to implement Attendance & Time policy of organization
- Can be used in multi-shifts based working
- Can implement attendance monitoring using Geo-Tracking and Geo-fencing features
- Can be integrated with biometric devices at field level (including fingerprint, face recognition, iris scanner, smart cards etc.)





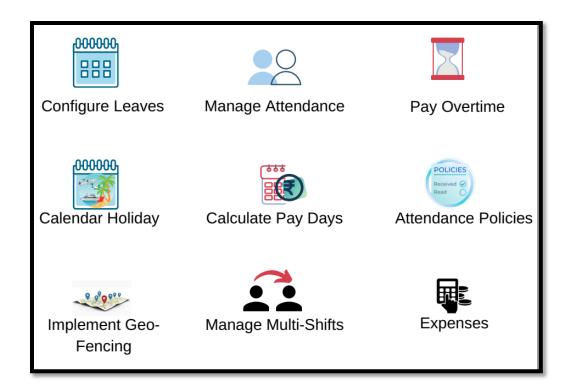


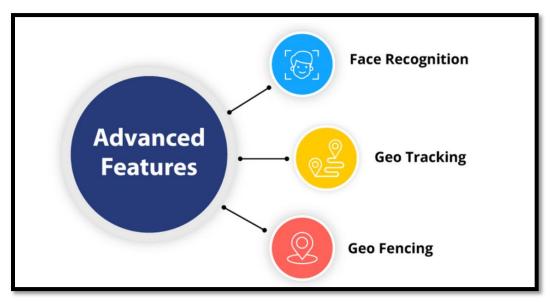






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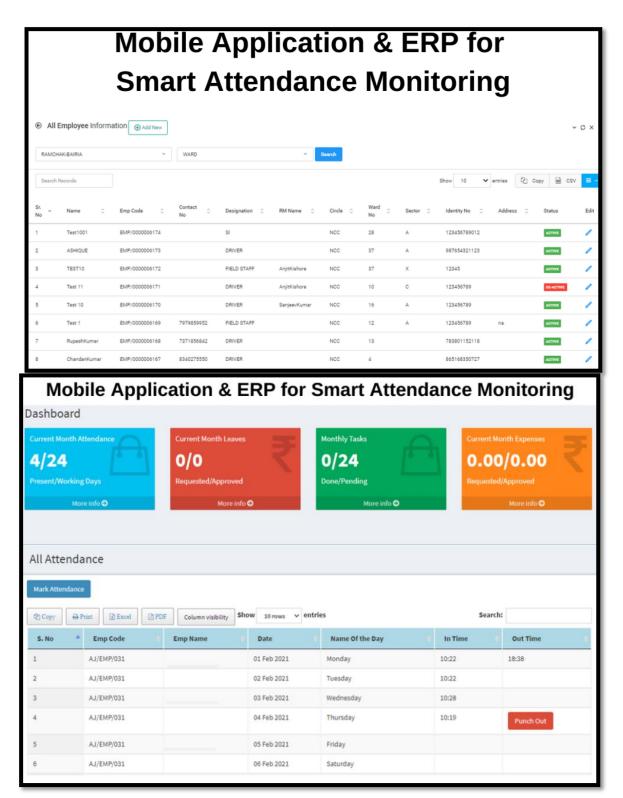








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Technical Specifications

S.No.	Parameter	Values
Α	GENERAL	
1	Time Calculation	The software calculates the total working hours of employees based on Time-IN and Time-OUT details.
2	Absence / Leave Calculation	The software provides leave / absence details of employees based on the attendance details
3	Attendance Capturing Mechanism	Can be implemented with mobile app, Biometric devices (Finger-print, face recognition, iris scanner, aadhaar based), Geo-fencing alert mechanism.
4	Alerts & Notifications	Reminders can be sent to employees mobile phone when he does not report on time.
		In case the employee does not complete the scheduled hours, a reminder can be sent to employee and his supervising
5	Employment Rules	Can be used for different types of employees to include daily wagers, permanent, contractual etc. for implementing working rules as per type of employment
6	Multiple Shifts Working	Can implement multi-shift requirement by defining working shifts and mapping employees with assigned shifts to verify the working hours
7	Employee Duty Roster	Duty Rosters for various employees can be defined and shared with them
8	Payroll Calculation	Can be integrated with payroll module to calculate employee's pay based on attendance in the month
9	Dashboard & Reporting	Provides user-friendly dashboard to show attendance statistics in terms of data / graphs etc.
		The platform has pre-integrated Reporting Tool that can be used to create various types of reports.





